

ADMISSION OF NON-RESIDENT STUDENTS

1. Non-resident students are those who are either: a. residing outside the School District, or b. those students under age eighteen living inside the School District but not with their parent(s) or person(s) having legal custody, and living within the District for the primary purpose of securing schooling within the District and away from their home.
2. If a student is found to be a non-resident, the person who has the student under his/her control is required to pay non-resident tuition in advance before the student is actually enrolled, unless the exceptions enumerated in items 4 or 6 below apply. Foreign exchange students may attend school in the School District of Brodhead without payment of tuition.
3. A pupil whose parent or legal custodian is a resident of this state, but not a resident of the School District, may file with the School Board a written application for enrollment in the School District of Brodhead. The application shall be accompanied by a written declaration of the parent or legal custodian that residence will be established within the first nine (9) weeks. If facilities are adequate, the Board may permit the pupil(s) to enroll in the District, and may require prepayment of a tuition fee for nine school weeks, identify other prepayment periods, or waive the tuition requirements.

If the parent or legal custodian has not established residency within the first nine weeks under a tuition waiver, tuition will be required for the first nine weeks and the second nine weeks, or a period to be identified by the School Board for the pupil(s) to continue.

If the parent or legal custodians prepaying tuition establish residence in the District within nine weeks, the School Board shall refund the tuition payment. If the residence is not established during the nine weeks, another written application for enrollment may be filed for the next nine school weeks and, upon prepayment of nine weeks' tuition or other Board determined pre-payment periods, the Board may permit the pupil to reenroll. If the parent or guardian establishes residence in the school District within the next nine weeks, the School Board shall refund the tuition fee for the second nine weeks.

If the parent or legal custodians establish residence in the school District prior to the expiration of their first 18 school weeks of the school term, and if the pupil was enrolled in the School District on the 3rd Friday in September, the pupil shall be considered a resident pupil in determining state aid.

4. A prior resident of the District will be allowed to complete their senior year in high school without payment of tuition, providing they have gained twelfth grade status at Brodhead High School. If the student remains in the School District of Brodhead and resides with a family living within this School District, a written responsibility statement shall be obtained from the family and the student's parent(s).
5. All cases of non-resident attendance in the School District shall be subject to review and approval by the Administration. All applications for tuition-based enrollment will be presented to the Board for approval.
6. A student who is enrolled in the School District of Brodhead may complete the school year without payment of tuition, even though the pupil is no longer a resident of the School District of Brodhead.
7. The School District of Brodhead shall not discriminate in admissions to any school, class, program or activity based on the basis of any protected category under state or federal law.
8. The Board reserves the right to terminate the enrollment of a non-resident student, and to refund a prorated amount if tuition is involved, should a student be unable to meet student requirements as stated in established discipline policies and procedures. In the case of exceptional educational needs students who are determined to need a more restrictive environment, the District of official residence is responsible for appropriate placement.

LEGAL REF: WI. ST. 118.13, 118.15, 121.77, 121.81, 121.82, 121.84

Adopted: _____
Last Revision: _____ July 14, 2004 _____
Last Review: _____ October 12, 2016 _____
