

COURSE OPTIONS PROGRAM

Resident Students Attending Individual Courses in Other Educational Institutions

Any resident student enrolled full-time in a public school in the District may apply to take a course(s) in another educational institution under the Course Options program in accordance with state law. A student may attend no more than two courses in any semester in another educational institution under this program.

The District shall deny a resident student's application to attend a course(s) in another educational institution under the Course Options program if:

1. The student's application to the educational institution at which the pupil wishes to attend a course was not submitted in the manner and within the time limits established by state law 6 weeks prior to the date in which the course is scheduled to commence;
2. The course conflicts with the student's individualized education program (IEP); or
3. The course does not satisfy a high school graduation requirement.

The Building Principal or his/her designee shall be responsible for reviewing all course applications received from District students and for accepting or denying the applications in accordance with the criteria outlined above and in District procedures developed to implement this policy.

To the extent permitted by law, resident students taking a course under the Course Options program shall be responsible for purchasing or otherwise providing the books, supplies, and personal use items that are required for a course but that are not provided by the educational institution that is offering the course. However, a parent or guardian may request that the District provide such books and supplies (but not any personal use items) on the basis of the low-income status of the student's family. All books and other materials that are purchased or provided by the student are the property of the student.

Resident students who are not enrolled in and regularly attending District schools may participate in the Course Options program, if at all, only to the extent such participation is mandated by state law and/or by applicable DPI regulations.

Non-Resident Students Attending Individual Courses in the District

Nonresident public school students residing within the State of Wisconsin may apply to take a course(s) in the District under the Course Options program in accordance with state law and established procedures. Students may attend no more than two total courses in the District and/or in other educational institutions under the Course Options program during any semester. The District will deny any application that is not submitted in the manner and within the time limits established under state law and applicable District procedures.

The Building Principal/School Counselor shall be responsible for reviewing all course applications received from non-resident students under this policy and for accepting or denying them in accordance with the same criteria that is used for making course-related eligibility decisions for students who are District residents (e.g., space availability in the course, meeting course prerequisites, academic requirements, conduct-related requirements, etc.). Preference shall, however, be given for attendance in a course to any otherwise-eligible student whose primary school enrollment and attendance is within the public schools of the District and to residents of the District who are otherwise entitled to apply to take the course under state law or under any Board policy. If the District receives more non-resident student applications to attend a course than there are spaces available, determination of which students to accept shall be made on the first to file a request.

The District shall provide equal opportunities for students with disabilities to attend courses in the District under the Course Options program. However, if a question arises as to possible course accommodations or modifications for a student with a disability, or as to the District's obligation or ability to implement a student's IEP, the District shall contact the student's parent or guardian and involve representatives of the school(s) responsible for the student's current IEP to the extent necessary and appropriate.

Non-resident students attending courses in the District will have all of the rights and privileges of similarly situated resident students and will be subject to the same policies and rules as similarly situated resident students, except that the District shall not charge to or receive from the student any payment other than the payment that the student's resident school district makes to the District pursuant to State law.

Provisions Applicable to All Students Seeking to Attend Courses under this Policy

Transportation to and from any course(s) taken under this policy shall be the sole responsibility of the student's parent or guardian, unless state or federal law otherwise requires the student's resident school district or the educational institution that is offering the course to provide transportation.

Following the District's initial acceptance of any course application(s) under this policy, the parent or guardian must provide timely written notice to the District confirming the student's intent to attend the specific course(s). If this confirming notice is not received by the District prior to the date the course is scheduled to begin, the student will not be permitted to attend the course under this policy.

The School District shall not discriminate on the basis of any protected category under Wisconsin or Federal Statute.

LEGAL REF: WI. ST. 115.28 (59) (a), 118.13, 118.33, 118.52

Adopted: February 24, 2014

Last Revision: February 27, 2017

Last Review: February 27, 2017
