

NEW BOARD MEMBER ORIENTATION

A new member – or any person designated for appointment as a new member of the Board – is to be afforded the Board’s and the staff’s fullest measures of courtesy and cooperation. Board and staff shall make every effort to assist the new member to become fully informed about the Board’s functions, policies, procedures, and problems.

In the period between filing as a candidate for Board election, all candidates are encouraged to attend all meetings of the Board as an observer.

1. In the interim between election and actually assuming office, the new member will be invited to attend all meetings and functions of the Board and is to receive all reports and communications normally sent to Board members.
2. A special workshop will be convened for the primary purpose of orientating the new member to his/her responsibilities to the Board’s method of operating, and to School District policies and problems. The Superintendent and Board President will coordinate and present this workshop.
3. The new member is to be provided with copies of all appropriate publications and aids, including the Board Policy Manual and publications of the *State and National School Boards Associations*.
4. The Board President and members of the administrative staff will also confer with the new member as necessary on special problems or concerns.

LEGAL REF: WI. ST. 120.13 (32)

Adopted: \_\_\_\_\_  
Last Revision: January 9, 2008  
Last Review: September 14, 2016

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