

RULES OF ORDER

The rules of parliamentary procedure comprised in *Robert's Rules of Order* shall be a guide to the Board in its deliberations. Rules may be amended at any meeting by majority vote. The order of business may be suspended at any meeting by a majority vote of those present.

Discussions by Board members shall be made to the whole group by having the member first address the President, then the entire membership in an audible voice.

The President shall stop any discussion which does not apply to the motion last made. He/She may also stop the discussion of a matter if the Board has previously agreed to confine discussion to a definite period of time, and that period has been used. Aside from such limitation, the President shall not interfere with debate as long as a member wishes to speak.

A motion is out of order while another motion is being discussed, unless it is an amendment to the motion under discussion and consideration. Exceptions are that motions to adjourn, motions to table the previous motion, motion to refer the motion being discussed, and the motion to vote immediately (on the previous question) are always in order.

Adopted: \_\_\_\_\_

Last Revision: November 10, 2004

Last Review: September 14, 2016

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