

CODE OF CONDUCT K-12

The School District of Brodhead is committed to high academic expectations for students. Teachers and staff are expected to create a positive learning climate for students in their classrooms and to maintain proper order. Students are expected to conduct themselves in a manner that brings respect to themselves and to the school. All students are expected to abide by all rules of behavior established by the Board of Education, administration and classroom teachers.

I. STUDENT CONDUCT AND DISCIPLINE

Students are expected to be courteous, prompt, and to follow the general rules of conduct. Behavior that is disrespectful, rude, or which causes harm to the student, other students or adults, or behavior which interferes with the teacher's ability to teach, will not be tolerated. Students who engage in such behavior will be subject to removal from class and/or further consequences as outlined below.

A. STUDENT RESPONSIBILITIES:

1. Students are to respect staff and other students, in addition to respecting themselves as unique and worthy individuals.
2. Students will recognize the relationship between their behavior and its consequences.
3. Students will assume the responsibility and the consequences for their actions.

B. TEACHER RESPONSIBILITIES:

1. Teachers are instrumental in establishing the most appropriate learning environment to which the student learns and responds.
2. Teachers will establish an atmosphere, structures and strategies that promote a positive learning experience with high expectations.

C. ADMINISTRATORS/PRINCIPAL RESPONSIBILITIES:

1. Building principals/administrators will establish building programs and procedures that enhance the educational program.
  2. Building principals/administrators will enforce the Code of Classroom Conduct.
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D. PARENT RESPONSIBILITIES:

1. Parents must be involved with and cooperate with the school to maintain the level of structure and control necessary for their child to learn and grow.

E. COMMUNITY RESPONSIBILITIES:

1. The community provides resources to the student, which can promote positive behaviors of students within the community and within the schools.

F. SCHOOL BOARD RESPONSIBILITIES:

1. The Board of Education establishes policies to ensure the orderly functioning of the schools.
2. The Board of Education shall provide a continuum of educational and support services that will enable students to learn and succeed at school.

This code of classroom conduct applies to all students in grades K-12 while on school property, or while participating in school activities both on- and off-site.

Any action that inhibits the learning process of students, or deemed unsafe or unruly by the teacher is subject to disciplinary action and/or removal from class.

A student with a disability may be removed from class and placed in an alternative educational setting only to the extent authorized by state and federal laws and regulations.

When a student is removed from class, the teacher shall send the student to the building principal or designee and inform him/her of the reason of the student's removal from class. A written explanation of the reasons shall be given to the principal following the incident.

\*\*\*All disciplinary measures and consequences are guidelines only. Any and all of the violations may have more severe consequences if deemed necessary by the Administration.

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II. CLASSROOM DISRUPTIONS

	<u>VIOLATION</u>	<u>CONSEQUENCE</u>
1.	Obstruction of classroom activities or interfering with the orderly operation. Repeated classroom interruptions. Preventing teacher from teaching. 1st offense.....	Removal from class period up to suspension
	Repeated offense.....	Removal from class period up to permanent removal or suspension
2.	Repeatedly reporting to class without materials.....	Up to detention or other penalty deemed appropriate by principal

III. VIOLATIONS AGAINST PERSONS

	<u>VIOLATION</u>	<u>CONSEQUENCE</u>
1.	Fighting/Violence Physical confrontation or verbal/physical threats. Harassment or Bullying behavior that causes fear. 1st offense.....	Detention up to three days OSS Possible police referral Possible Risk Assessment referral
	Repeated Offense.....	Up to five days OSS Possible police referral Possible Risk Assessment referral

(Fights containing extreme violence may result in expulsion, regardless of number of offenses)

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- 2. Harassment or Bullying (including non-physical Harassment or Bullying and sexual harassment)
    - 1st offense..... Detention up to three days  
OSS  
Possible police referral  
Possible Risk Assessment referral
    - Repeated offense..... Up to five days OSS to  
expulsion  
Police referral  
Possible Risk Assessment referral
  
  - 3. Abusive or obscene language
    - 1st offense..... Detention up to one day ISS
    - Repeated offense..... Up to three days OSS  
Possible Risk Assessment referral
  
  - 4. Disruptive Behavior/Disorderly Conduct
    - 1st offense..... Detention up to one day ISS
    - Repeated offense..... Up to five days OSS  
Possible police referral  
Possible Risk Assessment referral
  
  - 5. Disobedience, disrespect, or defiance of authority
    - 1st offense..... Detention up to three days  
OSS
    - Repeated offense..... Up to five days OSS  
Possible police referral  
Possible Risk Assessment referral
  
  - 6. Truancy
    - 1st offense..... Parent contact  
Possible police referral
    - Repeated offense..... Parent contact  
Police referral  
Students over 18 years old will  
make up unexcused time  
before graduating
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IV. VIOLATIONS AGAINST PROPERTY

	<u>VIOLATION</u>	<u>CONSEQUENCE</u>
1.	Vandalism.....	ISS up to five days OSS Restitution with possible police referral
2.	Theft.....	Up to five days OSS Police referral
3.	False fire alarm/false threats/ threats toward school and property.....	Up to five days OSS Possible expulsion Police referral Possible Risk Assessment referral

V. OTHER VIOLATIONS

	<u>VIOLATION</u>	<u>CONSEQUENCE</u>
1.	Possession or use of tobacco, tobacco product (cigarettes, lighters, matches, etc.). 1st offense..... Repeated offense.....	Up to three days OSS Up to five days OSS Police referral
2.	Dispensing/sale of mood-altering chemicals (drugs) on school property.....	Up to five days OSS Possible expulsion Referral to AODA Program (Alcohol and Other Drug Assessment) Police referral
3.	Possession or use of mood-altering chemicals, Alcohol, or Drug Paraphernalia. 1st offense.....	Up to five days OSS Referral to AODA Program (Alcohol and Other Drug Assessment) Police referral

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	Repeated offense.....	Five days OSS up to expulsion Police referral
4.	Possession of gun.....	Automatic expulsion Police referral
5.	Possession of "Look-a-Like" gun.....	ISS up to expulsion Police referral Possible Risk Assessment referral
6.	Misuse of electronic communication devices or Laser Lights.....	Refer to specific Building Handbooks
7.	Possession/use of weapon other than a firearm.....	OSS up to expulsion Possible police referral Possible Risk Assessment referral
8.	Possession of explosive devices, smoke bombs, firecrackers, etc.....	ISS up to expulsion Possible police referral Possible Risk Assessment referral
9.	Snowball/ice throwing.....	Detention up to ISS
10.	Plagiarism/cheating.....	Administrative discretion from detention to OSS; "zeroes" may be assigned for the work
11.	Any other behavior deemed unsafe or inappropriate.....	Administrative discretion from detention to OSS Possible police referral Possible Risk Assessment referral

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CONSEQUENCES AND CORRECTIVE MEASURES:

For other violations, consequences may include, but are not limited to:

1. Conference, possible verbal reprimand
2. Written reprimand
3. Conference or phone call with parent
4. Counselor intervention
5. Conference with student, parent, and principal
6. Noon hour detention
7. After school detention
8. In-School Suspension (ISS)
9. Out-of-School Suspension (OSS)
10. Referral to Juvenile Intake office
11. Police referral
12. Expulsion hearing

VI. DISRUPTIVE BEHAVIOR AT SCHOOL ACTIVITIES AND ON SCHOOL PROPERTY

Anyone demonstrating unsportsmanlike conduct, including derogatory cheers toward an athlete, school, or official, will be removed from the premises. Additional consequences may include in-school suspension up to out-of-school suspension, or being barred from attending home and away activities for an amount of time deemed appropriate by the principal.

All school rules apply to any student while they are representing the School District of Broadhead during any school planned activity or trip, in or out-of-school.

VII. OUT-OF-SCHOOL SUSPENSION (OSS)

Students can be suspended from school for not more than five (5) days for violation of school rules, unless the student is being considered for expulsion where the student may be suspended for up to fifteen (15) days. A student who is suspended from school is not allowed on school property for the duration of suspension. Trespassing charges may be filed if a suspended student comes back to school before the suspension terminates. Parent contact will be made and a conference may be required, which would include the student, parent/guardian, and the principal.

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VIII. IN-SCHOOL SUSPENSION (ISS)

Students may be assigned an In-School Suspension (ISS) in lieu of an Out-of-School suspension. Parents/guardians of the students will be notified of the ISS. Students will arrive at school at the designated time and serve the In-School Suspension under the supervision of an adult. The student is expected to be involved in meaningful activity during the suspension. Students who fail to complete the In-School Suspension according to the rules will receive an Out-of-School suspension.

IX. EXPULSION

The School Board may expel a pupil for any of the reasons authorized by law, when the Board is satisfied that the interests of the school demand the student's expulsion. A student will be automatically expelled from school if the student is found to have brought a firearm to school. The length of any expulsion can be for any part or remainder of the school year, for an entire school year, or for a longer time period as determined by the Board.

X. PLACEMENT PROCEDURES

A. A teacher may remove a student from class if the student:

- (1) Violates the Code of Classroom Conduct adopted by the Board, or
- (2) Is dangerous, unruly or disruptive or exhibits behavior that interferes with the ability of the teacher to teach effectively, as specified in the Code of Classroom Conduct.

The teacher shall notify the principal in writing of the reasons for the removal from class.

B. Students are afforded rudimentary due process rights, which consist of providing the student with notice of the reasons for the student's removal from class and any evidence against the student, and providing the student with an opportunity to present his/her version of the situation.

The building principal or designee shall place a student who has been removed from a class by a teacher in one of the following alternative educational settings:

- (1) An alternative education program approved by the board. State law defines this as an instructional program approved by the school board that utilizes successful alternative adaptive school structures and teaching techniques, and that is incorporated into existing, traditional classrooms, or regularly scheduled curricular programs, or that is offered in place of regularly scheduled curricular programs.
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- (2) Another class in the school or another appropriate place in the school.
  - (3) Another instructional setting.
  - (4) The class from which the student was removed, if, after weighing the interests of the removed student, the other students in the class and the teacher, the principal or designee determines that re-admission to the class is the best or only alternative.
- C. When making placement decisions, the building principal or designee shall consider the following factors:
- (1) The reason the student was removed from class.
  - (2) Severity of the offense.
  - (3) Type of placement options available for students in that particular school and any limitations on such placement (cost, space availability, location).
  - (4) Estimated length of time of placement.
  - (5) Student's individual needs and interests.
  - (6) Whether the student has been removed from the teacher's class before.
  - (7) Relationship of the placement to any disciplinary action.

The principal or designee may consult with other appropriate school personnel as deemed necessary when making or evaluating placement decisions. A student's parent/guardian may also be consulted regarding student placement decisions, when determined by the principal or designee to be in the best interests of the persons involved or required by law.

All placement decisions shall be made consistent with established Board policies and in accordance with state and federal laws and regulations.

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XI. PARENT/GUARDIAN NOTIFICATION PROCEDURES

The building principal or designee shall notify the parent/guardian of a minor student in writing, when a teacher has removed a student from a class. This notification shall include the reasons for the student's removal from class and the placement decision involving the student. The notice shall be given as soon as possible after the student's removal from a class and placement determination.

If the removal from class and change in educational placement involves a student with a disability, parent/guardian notification shall be made consistent with state and federal laws and regulations.

If the student removed from a class is also subject to disciplinary action for the particular classroom conduct (i.e., suspension or expulsion), the student's parent/guardian shall also be notified of the disciplinary action in accordance with legal and policy requirements.

The School District of Brodhead does not discriminate against pupils on the basis of any protected category under State or Federal law.

LEGAL REF: WI. ST. 118.13, 118.16(4)(c), 118.164, 120.13,  
941.2965, 941.299, 948.60, 948.605, 948.61

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