

**REGULAR SCHOOL BOARD MEETING
BRODHEAD SCHOOL DISTRICT
District Office Board Room
Monday, April 23, 2018
7:00 P.M.
Minutes**

OFFICIAL OATH OF SCHOOL BOARD MEMBERS

Newly elected Board members took the Official Oath of Office prior to the start of the meeting. The Oath was read and signed by newly re-elected Board Members Abbey Wellemeyer and Michael Krupke.

CALL TO ORDER

The meeting was called to order by Board President Mike Krupke at 7:00 p.m. The meeting agenda was published in the Wednesday, April 18, 2018 edition of the Independent Register.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mike Krupke, Jim Wahl, Michael Oellerich, Al Schneider, Dan Calhoon, Abbey Wellemeyer, and Jodi Kail

Absent: None

APPROVAL OF AGENDA

ACTION ITEM

Motion by Jim Wahl, second by Al Schneider, to approve the agenda. Motion carried, 7-0.

APPROVAL OF THE MINUTES

ACTION ITEM

Regular Meeting: April 11, 2018
Regular School Board Meeting Minutes were declared approved, as printed.

PUBLIC COMMENT PERIOD

No one signed in for public comment.

AGENDA ITEMS

PROGRAM PRESENTATION – HIGH SCHOOL

DISCUSSION ITEM

Youth 2 Youth [Y2Y] presented information on the programs they are running at Brodhead High School. The Y2Y program focuses on helping students make positive and healthy choices in their lives and avoiding the use of alcohol and other drugs. The Y2Y program has approximately 60 members this year.

APPROVAL OF CESA 2 SERVICE CONTRACTS

ACTION ITEM

Motion by Al Schneider, second by Jodi Kail, to approve the 2018-19 CESA 2 service contracts, as presented. Motion carried, 7-0.

DENTAL SELF FUNDING

DISCUSSION/ACTION ITEM

Superintendent Lueck presented information about switching to a self-funded program for dental coverage.

Motion by Jim Wahl, second by Jodi Kail, to approve a switch to a self-funded dental program for the 2018-19 school year. Motion carried, 7-0.

JOB DESCRIPTIONS

ACTION ITEM

Motion by Michael Oellerich, second by Abbey Wellemeyer, to approve the changes to the Food Service Director and Pupil Services Director job descriptions. Motion carried, 7-0.

REFERENDUM

DISCUSSION ITEM

Superintended Lueck presented a short update on referendum planning. It is anticipated that referendum projections will be available at the May meeting, along with a proposed schedule for public meetings.

BOARD REORGANIZATION

ACTION ITEM

Election of School Board Officials

President

Motion by Michael Oellerich, second by Dan Calhoon, to nominate Mike Krupke as School Board President.

Motion by Al Schneider, second by Jim Wahl, to close nominations and cast a unanimous ballot for Mike Krupke. Motion carried, 6-0-1 [M. Krupke abstained].

Vice President

Motion by Mike Krupke, second by Al Schneider, to nominate Jim Wahl as School Board Vice President.

Motion by Michael Oellerich, second by Jodi Kail, to close nominations and cast a unanimous ballot for Jim Wahl. Motion carried, 6-0-1 [J. Wahl abstained].

Clerk

Motion by Abbey Wellemeyer, second by Al Schneider, to nominate Michael Oellerich as School Board Clerk.

Motion by Mike Krupke, second by Jim Wahl, to close nominations and cast a unanimous ballot for Michael Oellerich. Motion carried, 7-0.

Treasurer

Motion by Jim Wahl, second by Abbey Wellemeyer, to nominate Al Schneider as School Board Treasurer.

Motion by Mike Krupke, second by Michael Oellerich, to close nominations and cast a unanimous ballot for Al Schneider. Motion carried, 7-0.

Board Meeting Dates and Times for 2018-19

ACTION ITEM

Motion by Michael Oellerich, second by Abbey Wellemeyer, to approve scheduled Board meeting dates and times for 2018-19 as revised. Motion carried, 7-0.

Declaration of Official School Newspaper

ACTION ITEM

Motion by Michael Oellerich, second by Al Schneider, to approve the Independent Register as the official Brodhead School District newspaper for the 2018-19 school year. Motion carried, 7-0.

Official Depository

ACTION ITEM

Motion by Jim Wahl, second by Jodi Kail, to approve the Bank of Brodhead for Payroll Depository, Tax Account, and Debt Service/Capital Projects Fund; Sugar River Bank for the General Fund, Debt Service/Capital Projects Fund, Special Revenue Funds, and Activity Funds; Local Government Investment Pool for General Fund Investments and Debt Service Fund for the 2018-19 school year.

Motion carried, 7-0.

Approval of Authorized Signatures

ACTION ITEM

Motion by Michael Oellerich, second by Jodi Kail, to authorize the use of digitized signatures of the President, Clerk, and Treasurer of the Board of Education for checks drawn against District funds in accordance with the following provisions:

1. The signature shall only be available to the Comptroller and A/P Clerk using a passcode procedure.
2. A check signature register shall be maintained and the register shall be audited by the Comptroller and Superintendent.
3. All void or spoiled checks shall be marked as such and retained and the signature section shall be removed and destroyed.

Facsimile signatures will also be used in all cases where Board officers are required to sign check orders and to sign employee contracts.

Motion by Al Schneider, second by Jim Wahl, to authorize account access rights for inquiries and payments via wire or automatic deductions when necessary, to the Comptroller on the General Fund, Payroll, Tax Account, Debt Service/Capital Projects Accounts, and Special Revenue Accounts, to the A/P Clerk on the General Fund, Payroll and Tax Account, to prepare daily financial tasks and monthly reconciliations, and authorizes the building principals as signers with account access rights to the building secretaries on the Student Activity Fund accounts for the 2018-19 school year. Motion carried, 7-0.

Appointment of Board Member Representative of 2018 CESA 2 Delegate Assembly

ACTION ITEM

Motion by Michael Oellerich, second by Abbey Wellemeier, to appoint Jim Wahl as the 2018 CESA 2 Representative. Motion carried, 7-0.

Discuss Board Committees

ACTION ITEM

Motion by Al Schneider, second by Dan Calhoun, to update Board Committee assignments as agreed upon for the 2018-19 school year. Motion carried, 7-0.

ACCEPT DONATION(S)

ACTION ITEM

Motion by Jim Wahl, second by Jodi Kail, to accept the following donation(s):

- \$1,100.00 monetary donation from the Lions Club for District field trips

Motion carried, 7-0.

RESIGNATION(S)

ACTION ITEM

None at this time.

EMPLOYMENT RECOMMENDATION(S)

ACTION ITEM

None at this time.

VOLUNTEER RECOMMENDATION(S)

ACTION ITEM

Motion by Michael Oellerich, second by Jodi Kail, to approve the following volunteer[s]: Sharmila Rowan and Darcy Yates [M.S. Track]. Motion carried, 7-0.

FUTURE AGENDA [May 9, 2018]

- Open Enrollment Approvals/Denials for 2018-19
- Add/Review Policies Related to Food Service
- Building & Grounds Update
- Review and Update Employee Handbook
- Referendum
- Approval of Membership Audit
- Accept Donation(s)
- Resignation(s)
- Employment Recommendation(s)
- Volunteer Recommendation(s)

ROLL CALL VOTE TO CONVENE IN CLOSED SESSION PURSUANT TO WI. STS. 19.85, (1), (c), (f)

ACTION ITEM

Motion by Jim Wahl, second by Jodi Kail, to go into closed session, under WI. STS. 19.85, (1), (c), (f) at 7:43 p.m., for the discussion of:

- a. Staffing
- b. Select Scholarship Recipients

Motion carried, 7-0.

RETURN TO OPEN SESSION

ACTION ITEM

Motion by Michael Oellerich, second by Jim Wahl, to return to open session at 7:50 p.m.
Motion carried, 7-0.

ACTION ON CLOSED SESSION ITEMS (if any)

ACTION ITEM

None.

ADJOURNMENT

ACTION ITEM

Motion by Jodi Kail, second by Abbey Wellemeyer, to adjourn at 7:51 p.m. Motion carried, 7-0.